
6	SUBJECT:	T03 -2022 Provision of Tree Pruning and Associated Services
	DIRECTOR:	Business Services
	MEETING:	Council
	MEETING DATE:	28 June 2022

Summary

The City of Mandurah (City) recently invited tenders for the Provision of Tree Pruning and Associated Services (T03-2022). As a result of the evaluation of tendered submissions, Council is now requested to accept, or decline to accept the tender.

Disclosure of Interest

Nil.

Previous Relevant Documentation

- G.12/9/21 28 September 2021 T08-2021 Tree Pruning and Associated Services
- G.30/6/18 26 June 2018 T04-2018 Pruning of Trees

Background

Following the Council declining to accept all tenders under T08-2021, a Request for Quote process was undertaken to enable continuation of services whilst the Tender was progressed.

Comment

The Request for Tender (RFT) for the T03-2022 was advertised in the 17 February 2022 edition of the 'West Australian' newspaper, the 17 February 2022 edition of the Mandurah Mail, Tenderlink tender portal and the Public Notice section of the City of Mandurah website.

The RFT sought the provision of Tree Pruning and Associated Services for a period of one year with one option to extend for a further two years, at the sole discretion of the City.

The RFT closed at 2:00pm on 17 March 2022. Five submissions were received. In accordance with Regulation 18 (1) no tenders were received after the closing deadline. Submissions were received from the following respondents:

1.	Beaver Tree Services Aust Pty Ltd	Forrestdale WA
2.	Sharman Family Trust t/a Branching Out Tree Care	Barragup WA
3.	Hayes Tree Care Pty Ltd t/a Hayes Tree Care	Lakelands WA
4.	Intelife Group Limited (Intelife)	No address provided
5.	Alex Wright Pty Ltd Trading As Pete's Treeworx	Furnissdale WA

The weighted qualitative criteria which is contained in the **Confidential Attachment** was provided to all respondents in the request package issued and was used by the Evaluation Panel to evaluate and rank each submission.

To ensure that pricing did not influence the assessment of the qualitative criteria, pricing was not provided to the evaluation panel until the evaluation against the qualitative criteria was completed.

Prices submitted were entered into the Evaluation Matrix as shown in the **Confidential Attachment** where a final analysis considering competitiveness and combined qualitative and price ranking was conducted in order to determine the submission/s that represented best overall value for money for the City.

The City appointed an external probity adviser from Stantons International Audit and Consulting Pty Ltd to provide probity advice on this Tender and observe the tender evaluation process. The Probity adviser is satisfied that the probity and procedural aspects relating to the evaluation were compliant.

Statutory Environment

Part 4 of the *Local Government (Functions & General) Regulations 1996*.

18. *Rejecting and accepting tenders*

(5) *The local government may decline to accept any tender.*

Policy Implications

Policy POL-CPM 02 – *Procurement*.

Policy POL-CPM 01 – *Regional Price Preference*.

Policy POL-CPM 06 – *Authority to Execute Documents*.

Council is required to consider this tender due to the value being over \$3million.

Financial Implications

It is anticipated that the total expenditure over three-year term is approximately \$3.6 Million. The expenditure relating to these services is included in the annual budget and Long Term Financial Plan.

Risk Analysis

The overall risk of appointing the preferred tenderers is considered low, with both tenderers demonstrating the capability and capacity to undertake the work. The risk is further reduced by the appointment of different tenderers for each portion.

Strategic Implications

The following strategies from the City of Mandurah Strategic Community Plan 2020 – 2040 are relevant to this report:

Environment:

- Protect and manage our local natural environment ensuring our actions don't adversely impact our waterways.

Organisational Excellence:

- Ensure the City has the capacity and capability to deliver quality services and facilities through accountable and transparent business practices.
- Ensure that our actions maintain a sustainable balance between economic growth, the environment and social values.

Conclusion

The City recently invited tenders for the Provision of Tree Pruning and Associated Services (T03-2022). As a result of the evaluation of tendered submissions, Council is now requested to accept, or decline to accept the tender.

NOTE:

- Refer ***Confidential Attachment*** ***Evaluation Report***

RECOMMENDATION

That Council:

- 1. Accepts Beaver Tree Services Aust Pty Ltd as the preferred tenderer for Tender T03-2022 for the Provision of Tree Pruning and Associated Services - Separable Package 1 - Low Voltage Powerline Clearance Pruning and Aerial Pruning and Tree Removal Services for a period of one year with one two-year option period, at the sole discretion of the City for the Schedule of Rates offered as the most advantageous.**
- 2. Accepts Hayes Tree Care Pty Ltd t/a Hayes Tree Care as the preferred tenderer for Tender T03-2022 for the Provision of Tree Pruning and Associated Services - Separable Package 2 – Ground Based Tree Pruning, Tree Removal and Associated Works for a period of one year with one two-year option period, at the sole discretion of the City for the Schedule of Rates offered as the most advantageous.**